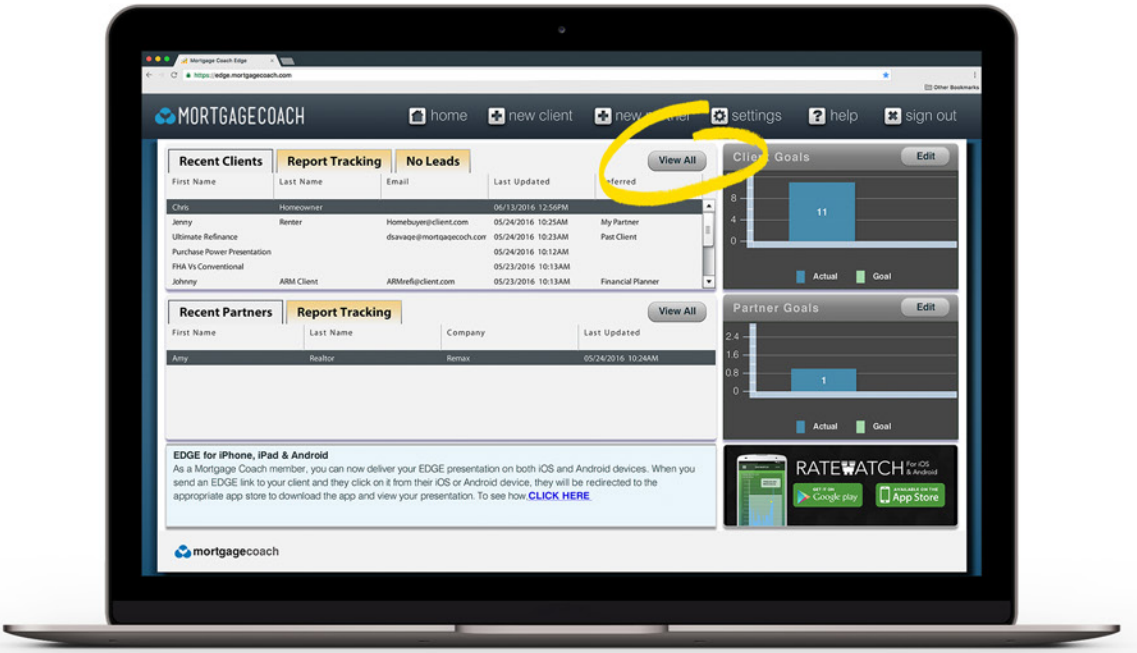
MORTGAGECOACH

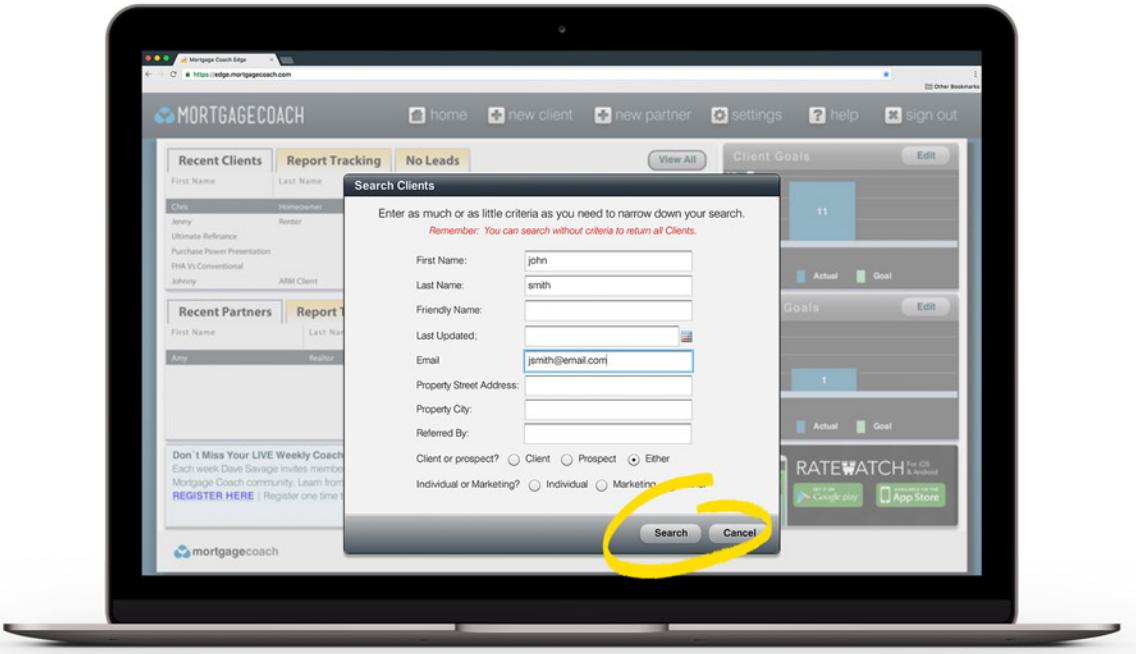
HOW TO DUPLICATE TOTAL COST ANALYSIS

HOW TO DUPLICATE A TOTAL COST ANALYSIS

1 SIGN IN and then CLICK ON VIEW ALL at top of the page.

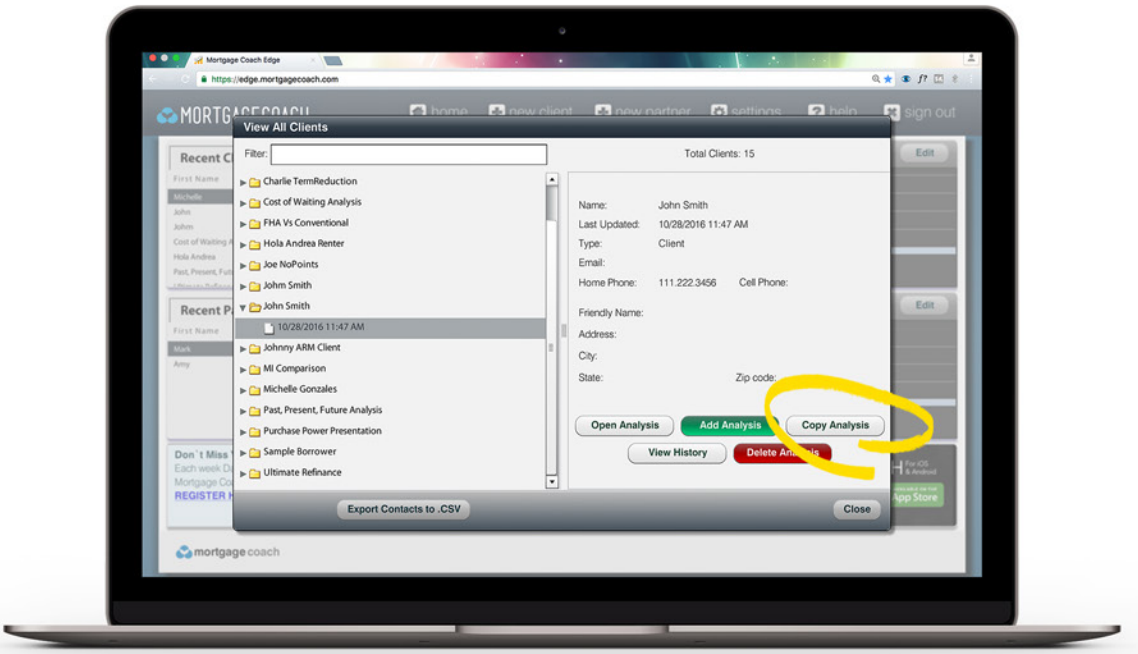


2 TYPE IN information for the report you want to copy. CLICK ON SEARCH.



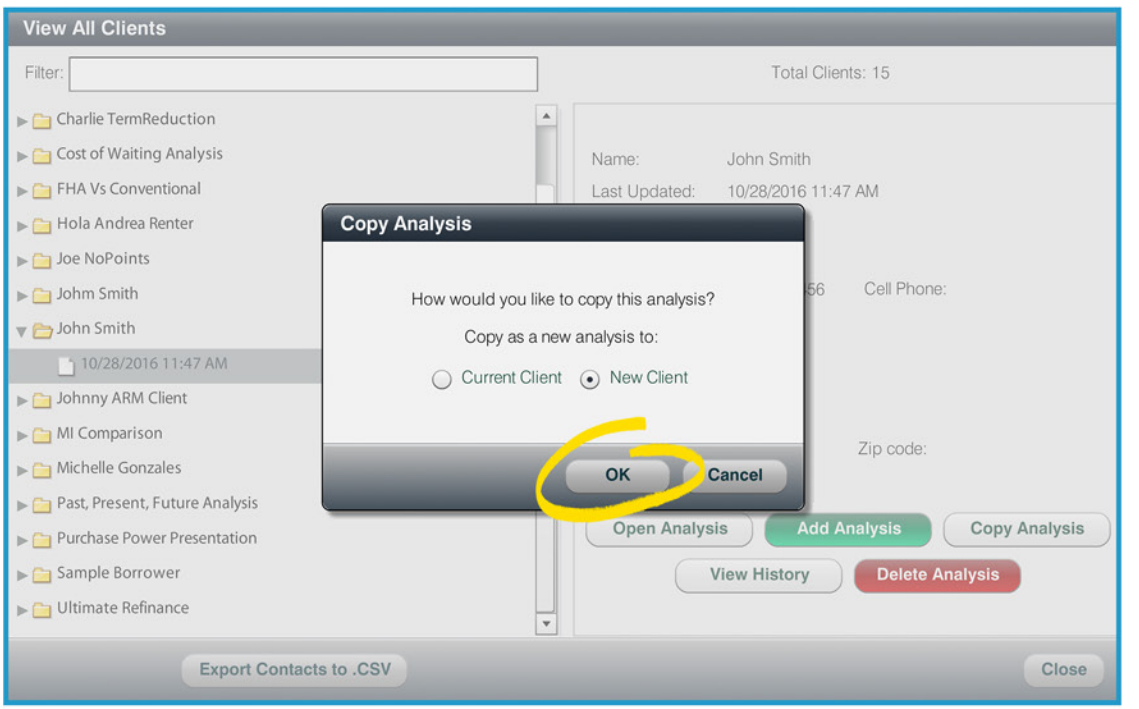
3

SELECT the report you want to copy.
CLICK ON **COPY ANALYSIS**.



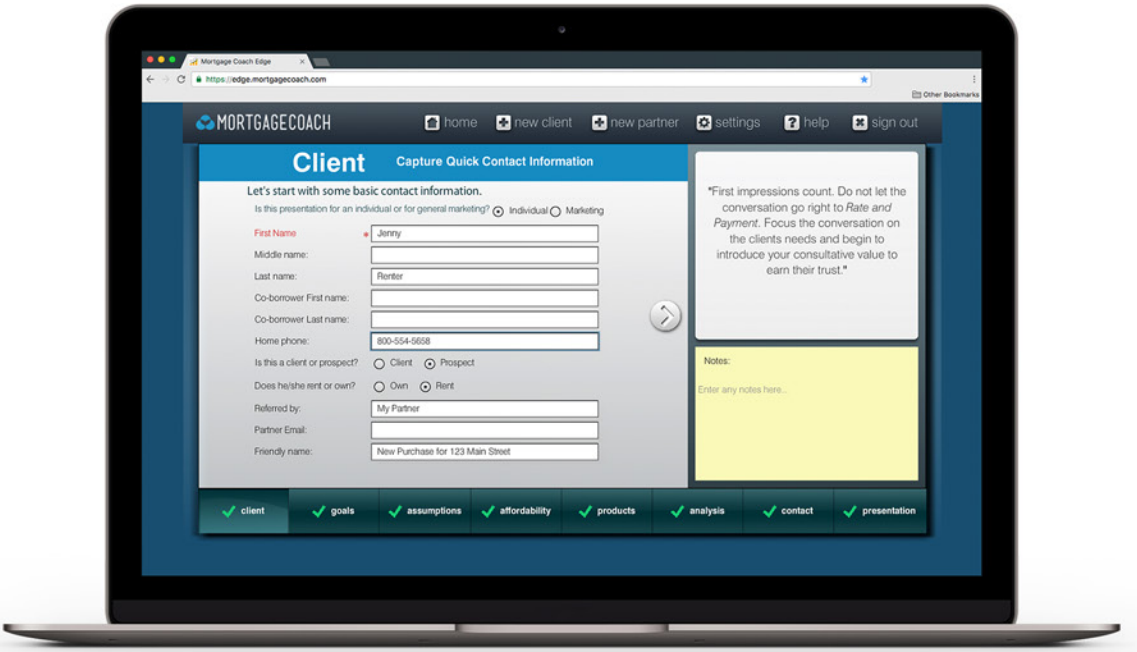
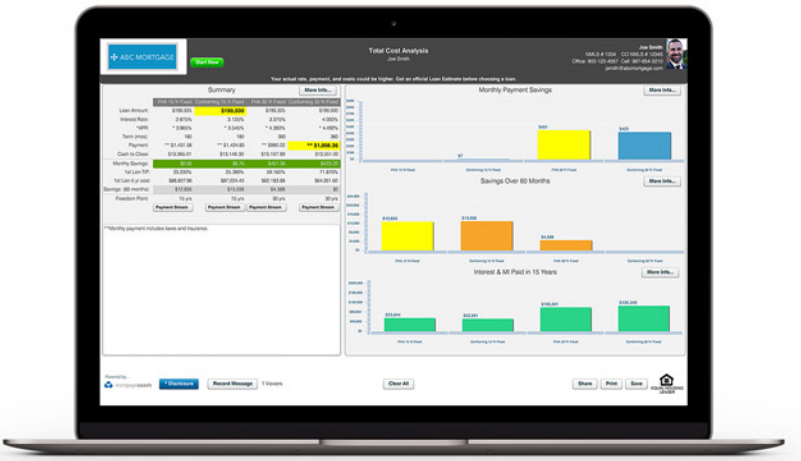
4

CHOOSE **CURRENT CLIENT** or **NEW CLIENT**.
CLICK ON **OK**.



5

FILL IN the details as you move through the report.



SHARE and **VIEW** your report on desktop and mobile.